



ISTITUTO POLIGRAFICO
E ZECCA DELLO STATO

NOTICE OF EXPRESSION OF INTEREST TO IDENTIFY POTENTIAL PARTNERS FOR THE PARTICIPATION IN INTERNATIONAL TENDERS

This notice is issued with the intent of acquiring expressions of interest aimed at establishing a list of market players interested in collaborating with the Istituto Poligrafico e Zecca dello Stato S.p.A., in order to participate in international tenders.

1. Objective

The Istituto Poligrafico e Zecca dello Stato S.p.A. (hereinafter also IPZS), in order to participate in tenders issued by international entities, intends to explore the possibility of participating in such tenders in collaboration with other market participants (Partners) by assessing each time – depending on the characteristics of the call for tenders – the most suitable and convenient business opportunities.

In particular, the objective of this notice is the identification of partners for the participation in tenders regarding the following areas/sectors:

1. Personalized or blank identity documents;
2. Personalized or blank travel documents;
3. Personalized or blank driving licences;
4. Anti-counterfeiting products.

2. Purpose of the notice

This notice is for market research purposes only, therefore any expression of interest received shall be in no way binding for IPZS.

Therefore, no rights are due for any reason to those who submit their expression of interest nor to those who are contacted by IPZS for the purpose of this inquiry.

3. Recipients

Companies or consortia of companies and other interested public or private entities carrying out the following activities on the market are allowed to submit an expression of interest, as per market areas referred to in paragraph 1:

- ✓ Production of industrial machinery (e.g. card personalization systems);
- ✓ Production of specific semi-finished products (e.g. inlay);



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- ✓ IT services for security products (i.e. Public Key Infrastructure, Identity management – Search and Match applications, Civil registry modernization, Readers & Access Control, Security Tokens, etc);
- ✓ Security document personalization services (i.e. “on-site” personalization);
- ✓ Logistics and shipping services.

4. Terms and conditions for submitting the expression of interest

The "Expression of Interest" must be submitted as self-certification pursuant to and for the purposes of Articles 46, 47 and 76 of Italian Presidential Decree 445/2000, and shall contain the information referred to in paragraph 5. Language: English or Italian.

The "Expression of Interest" must be sent in a *searchable pdf format, signed by a legal representative or an agent with power of attorney with the following subject line “EXPRESSION OF INTEREST TO IDENTIFY POTENTIAL PARTNERS” to the following email addresses:*

Certified electronic mail: protocollo@pec.ipzs.it

E-mail: identitydocuments@ipzs.it

This is the only form of submission.

The expression of Interest shall include:

- A photocopy of a valid identification document of the legal representative;
- The original power of attorney or certified copy, should the document be signed by an authorised agent.

5. Contents of the expression of interest

The following information must be provided in the Expression of Interest, in accordance with paragraph 4:

a) [*Company description*]

Please provide a brief description of the company with special reference to **the areas in which it operates.**

b) [*Turnover*]

Please indicate the annual overall turnover for the last 3 years ended prior to the publication date of this notice.



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c) [*Certifications*]

Please indicate and attach to the Expression of Interest, if possible, any certifications held concerning:

- Quality systems;
- Security systems;
- All other certifications/qualifications relating to the areas covered by this notice.

d) [*Locations*]

Please indicate the number and location of all plants and offices of the company.

e) [*Patents*]

Please indicate and attach to the Expression of Interest, if possible, any patents held relating to the sectors covered by this notice.

f) [*Partnership*]

Please indicate whether you have been and/or are a partner of public authorities, subsidiary company or similar, even on an international level, as to the participation in tenders.

6. Request for information

For further information or clarifications on the content of this public notice, as well as on terms and conditions of participation, inquiries can be sent to the following email address: identitydocuments@ipzs.it

7. Data processing

Report ex art. 13 - Law 196/2003

According to art.13 of the Law 196/2003 please be informed that the personal information provided will be necessary and processed in order to carry out the contract obligations (forwarding of the requested products). For this reason the non-indication of the above mentioned information precludes the possibility of the correct carrying out of the contract obligations. Personal information will be stored also in electronic database and all measures will be taken to guarantee their security and privacy safeguard. Personal information will not be object of disclosure. The customer can



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exercise his rights according to art. 7 of the above mentioned Law, under which he can request and obtain information about data pertaining to him and about the aims and the conditions of the data process; he can also request the updating, the amendment, the integration, the cancellation, the anonymization, and the interruption of the data, and can oppose their processing. Such rights may be exercised upon request, sending a registered letter to the appointed executive of the Legal Office to the following address: via Salaria, 691 - 00138 Roma, or sending an e-mail to: privacy@ipzs.it . Holder of the process is Istituto Poligrafico e Zecca dello Stato S.p.A. Responsible for the process is the pro tempore executive in charge of the Italian Mint.

Moreover, personal information will be processed by other appointed executives - whose list is continually updated and it is available on the site www.privacy.ipzs.it - and by the authorised personnel purposely appointed by the various executives. Personal data may be used to send communication and/or information on products of the Institute.